

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 December 2010**

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 December 2010**

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**ASSOCIATION INFORMATION**

Executive Committee:	Haasbroek, Naomi Ms Satgoor, Ujala Ms de Waal, Martha Ms Botha, Ina Ms Hardy, Nazeem Mr Ramugondo, Raspby Ms Raju, Reggie Dr Molawa, Segametsi Ms Ntombela, Mandla Mr	(President) (President-Elect) (Secretary) (Treasurer) (Public Relations Officer) (Additional Member) (Additional Member) (Additional Member) (Additional Member)
Nature of business:	The Association is a voluntary association which represents persons engaged or interested in library and information services (LIS) in South Africa.	
Business address:	LIASA National Office LIASA House 228 Proes Street Pretoria	
Postal address:	P O Box 1598 Pretoria 0001	
Auditors:	Exceptional Auditing Solutions	
Bankers:	First National Bank - a division of FirstRand Bank Limited	
Association registration number:	NPO 009-577	

LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA

ANNUAL FINANCIAL STATEMENTS  
for the year ended 31 December 2010

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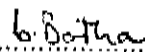
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**Approval of financial statements**

The annual financial statements set out on pages 3 to 10 were approved by the executive committee

on 2/10/2011 and are signed on its behalf by:

  
.....  
PRESIDENT

  
.....  
TREASURER

# EXCEPTIONAL AUDITING SOLUTIONS

Brooklyn Place, Ground Floor  
Cnr Bronkhorst & Dey Street  
Brooklyn  
P O Box 50393  
Morolota village  
0097  
082 822 9214  
086 543 7307  
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## INDEPENDENT AUDITOR'S REPORT TO LIBRARY AND INFORMATION ASSOCIATION OF SOUTH AFRICA

### Report on the Financial Statements

We have audited the accompanying financial statements of the LIBRARY AND INFORMATION ASSOCIATION OF SOUTH AFRICA, which comprise the balance sheet as at 31 December 2010, and the income statement, statement of changes in equity and cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes.

#### *Controlling Body's Responsibility for the Financial Statements*

The controlling body is responsible for the preparation and fair presentation of these financial statements in accordance with Generally Accepted Accounting Practice. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with International Standards on Auditing. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### *Opinion*

In our opinion, the financial statements present fairly, in all material respects, the financial position of LIBRARY AND INFORMATION ASSOCIATION OF SOUTH AFRICA as of 31 December 2010, and of its financial performance and its cash flows for the year then ended in accordance with Generally Accepted Accounting Practice.



**EXCEPTIONAL AUDITING SOLUTIONS  
REGISTERED AUDITORS**

**PRETORIA  
19 September 2011**

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**REPORT OF THE EXECUTIVE COMMITTEE  
for the year ended 31 December 2010**

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**Business and operations**

The business and operations of the association during the year under review continued as in the past year and we have nothing further to report thereon.

**Financial results**

The results of the association and the state of its affairs are set out in the attached financial statements and do not, in our opinion, require further comments.

**Property, plant and equipment**

There has been no change in the nature of property, plant and equipment nor in the policy regarding their use.

**Executive Committee**

Particulars of the present executive committee are given on page 1.

**Events subsequent to year end**

No material fact or circumstance has occurred between the accounting date and the date of this report.

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**BALANCE SHEET  
at 31 December 2010**

	Notes	2010 R	2009 R
<b>ASSETS</b>			
<b>Non-current assets</b>			
Property, plant and equipment	3	33 178	3
<b>Current assets</b>			
Cash and cash equivalents	4	2 940 859	2 668 863
Trade & other receivables	5	2 940 674	2 668 863
		185	-
<b>Total assets</b>		<b>2 974 036</b>	<b>2 668 866</b>
<b>EQUITY AND LIABILITIES</b>			
<b>Equity</b>			
Retained earnings / Accumulated loss		2 728 218	2 599 406
<b>Current liabilities</b>			
Trade and other payables	6	245 819	69 460
Bank overdraft		-	-
<b>Total equity and liabilities</b>		<b>2 974 036</b>	<b>2 668 866</b>

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**INCOME STATEMENT  
for the year ended 31 December 2010**

	Note	2010 R	2009 R
<b>Income</b>		5 729 232	5 114 282
Membership Fees		650 174	476 999
DAC Grant		555 000	495 000
SALW		1 000	66 000
LIASA-IN-TOUCH		117 436	133 267
SAJLIS		8 788	18 675
NLDTF		-	312 710
Training Income		498 167	97 800
Sundry Income		3 821 201	3 369 679
Other Income	1,2	77 466	141 152
Profit on sale of non-current asset		0	3000
<b>Expenses</b>		5 600 420	4 965 474
Office Expenditure		151 788	170 299
Public Relations / Promotions		60 000	10 757
Subsidies / Grants		1 573 530	1 761 358
Salaries & Wages		251 798	216 348
Management Costs		128 745	94 717
Conference / Gala Dinner / Anniversary		3 117 819	2 295 946
Other Expenses		316 741	416 049
<b>Net profit / (loss) before tax</b>		128 812	148 808
Income tax expense		-	-
<b>Net profit / (loss) for the year</b>		128 812	220 758
<b>Accumulated profit/ (loss) beginning of year</b>		2 599 406	2 378 648
<b>Accumulated profit/ (loss) end of year</b>		2 728 218	2 599 406

NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2010

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**1 Accounting policies**

The financial statements set out on pages 3 to 10 are prepared on the historical cost basis, in conformity with South African Statements of Generally Accepted Accounting Practice.

**1.1 Property, plant and equipment**

Property, plant and equipment are stated at cost less accumulated depreciation. Depreciation is calculated on a straight line basis estimated to write each asset down to estimated residual value over the term of its useful life at the following rates:

Furniture and fittings	6 years
Office Equipment	3 years
Computer equipment	3 years
Franking Machine	6 years

Surpluses and losses on disposal of property, plant and equipment are charged to the income statement.

**1.2 Interest received**

Interest is recognised upon receipt, as per the bank statements.

**1.3 Cash and cash equivalents**

Cash on hand and in banks and short term deposits which are held to maturity are carried at cost. Cash and cash equivalents are defined as cash on hand and short term deposits, as well as bank overdraft facility used.

**1.4 Trade and other payables**

Liabilities from trade and other amounts payable which are normally settled on 30 - 90 day terms, are carried at cost which is the fair value of the consideration to be paid in the future for goods and services received.

**1.5 Provisions**

Provisions are recognised when the association has a present obligation (legal or constructive) as a result of a past event, it is probable that an outflow of resources embodying economic benefits will be required to settle the obligation and a reliable estimate can be made of the amount of the obligation.

**1.6 Borrowing costs**

Borrowing costs are recognised as expenses in the period in which they are incurred.



NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2010

	2010 R	2009 R
<b>2 Operating profit / (loss)</b>		
The operating profit / (loss) is stated after:		
<b>Expenses</b>		
Auditor's remuneration	9 405	17 100
- Audit fee	9 405	17 100
<b>Depreciation</b>		
-On owned assets	4 586	-
- furniture and fittings	-	-
- Other fixed assets	592	-
- office equipment	1 202	-
- computer equipment	2 792	-
<b>Staff costs</b>		
- salaries and wages	253 218	216 348
- compensation commissioner	251 798	216 348
	1 420	-
<b>Operating lease expenses</b>		
- equipment	-	13 664
- premises	-	-
	-	13 664

NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2010

3 Property, plant & equipment

	Franking Machine	Furniture & fittings	Office equipment	Computer equipment	Total
	R	R	R	R	R
Cost / valuation	-	38 110	6 538	5 973	50 621
Accumulated depreciation	-	38 109	6 537	5 972	50 618
Carrying amount as at 31 Dec 2009	-	1	1	1	3
Movement for the year	6 508	-	10 819	15 847	33 174
Additions	7 100	-	12 021	18 639	37 760
Disposals	-	-	-	-	-
Depreciations	592	-	1 202	2 792	4 586
Carrying amount as at 31 Dec 2010	6 508	1	10 820	15 848	33 178
Cost / valuation	-	38 110	6 538	5 973	50 621
Accumulated depreciation	592	38 109	7 739	8 764	55 204

LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA

NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 December 2009

	2010 R	2009 R
<b>4 Bank balances and cash</b>		
Cash at bank and on hand	1 407 411	1 335 912
Short term bank deposits	<u>1 533 263</u>	<u>1 332 952</u>
	<u>2 940 674</u>	<u>2 668 863</u>
Bank overdraft	<u>-</u>	<u>-</u>
<b>5 Trade and other receivables</b>		
Other receivables: H Brink	<u>185</u>	<u>-</u>
	<u>185</u>	<u>-</u>
<b>6 Trade and other payables</b>		
Trade payables	231 631	58 570
Accruals	-	-
Other payables	<u>14 187</u>	<u>10 890</u>
	<u>245 819</u>	<u>69 460</u>

LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA

DETAILED INCOME STATEMENT  
for the year ended 31 December 2010

		2010 R	2009 R
Membership Fees	Income	650 174	476 999
DAC Grant	Income	-	-4 386
	Expenses	555 000	495 000
		-555 000	-499 386
LIT Publication	Income	-3 461	-79 376
	Expenses	117 436	133 287
		-120 896	-212 642
SAJLIS Publication	Income	-77 454	-90 170
	Expenses	8 788	18 675
		-86 241	-108 845
CICD Award	Income	-424 915	-498 368
	Expenses	-	-
		-424 915	-498 368
Donations & Awards	Income	678 620	476 500
	Expenses	678 620	476 500
		-	-
Conference/Gala Dinner/Anniversary	Income	23 762	597 234
	Expenses	3 141 581	2 893 179
		-3 117 819	-2 295 946
Training	Income	-37 204	-613 480
	Expenses	498 167	97 800
		-535 371	-711 280
SALW	Income	401	13 676
	Expenses	1 000	66 000
		-599	-52 324
Sundry	Income	1 000	-267
	Expenses	1 000	-
		-	-267
NLDTF	Income	-57 645	384 660
	Expenses	-57 645	384 660

**LIBRARY AND INFORMATION ASSOCIATION  
OF SOUTH AFRICA**

**DETAILED INCOME STATEMENT  
for the year ended 31 December 2010**

	2010 R	2009 R
Interest Income Received	77 466	141 152
Profit on sale of non-current assets	-	3 000
Accounting Fees	-73 692	-54 019
Audit Fees	-9 405	-17 100
Affiliation Fees	-12 715	-16 351
Bank Charges	-13 790	-6 826
Office Expenditure	-403 585	-386 647
Photocopy Rental	-	-
Monthly Operating Rental	-58 834	-35 034
Cleaning Services	-327	-396
Donations	-2 200	-
Postage, Printing & Stationery	-36 265	-33 373
Online Communication	-32 173	-64 474
Travelling / Office Support	-9 775	-13 288
Salaries & Wages	-251 798	-216 348
Compensation Commissioner	-1 420	-
Depreciation	-4 586	-
Legal Fees	-	-2 163
Insurance	-6 207	-5 321
SARS Interest and penalties	-	-2 583
Public Relations / Promotions	-60 000	-10 757
Other Promotional Material	-	-757
President's Awards	-60 000	-10 000
Management Costs	-128 745	-94 717
Travelling - Exco Meeting	-66 457	-38 889
Accommodation - Exco Meeting	-44 437	-13 809
Honorarium - Exco Meeting	-1 500	-27 000
Meeting Costs - Exco Meeting	-13 695	-3 713
Travelling - Council Meeting	-1 436	-11 306
Accommodation - Council Meeting	-1 220	-
Net profit / (loss) before taxation	<u>128 812</u>	<u>220 758</u>