



Library and Information Association of South Africa
Free State Branch

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FREE STATE ANNUAL REPORT

2011 – 2012

1. Introduction

The Constitution of the LIASA Free State Branch states that the purpose of the Branch is to contribute to the achievement of the vision, mission and aims of LIASA as stated in the National Constitution.

Therefore, our *Strategic Plan 2011-2014* echoes the national spirit when it states:

The Vision for the two years will be to develop and empower the dynamic leadership of all library and information workers in the province through continuing professional development.

The Mission for the branch will be to actively promote and develop the image of library and information workers in the Free State.

The Aims for the branch are:

- ✚ To promote and provide education and training for library and information workers;
- ✚ To promote activities for contact between library and information workers;
- ✚ To facilitate cooperative activities in the broad library and information sector.

The Free State Branch, being one of the smallest branches among the 10 LIASA branches, had embarked on accomplishing the above through the following 4 strategies:

Strategy 1: To increase paid-up members through various recruitment activities

Strategy 2: To attend to Continuing Professional Development

Strategy 3: To establish effective communications

Strategy 4: To strengthen the infrastructure of the Branch

2. Branch Committee

At the AGM, held on 18 August 2010, the Committee that was elected is:

	Designation	Name	Institution	Tel/Fax/Cell	E-mail
1	Chairperson	Erna Mostert	FSDoE, Bfn	051-404-8467; 086-615-2502 (f) 082-200-9402	mosterte@edu.fs.gov.za
2	Deputy Chair	Elmari Kruger	FS Prov LIS, Bfn	051-407-2802; 086-662-6116 (f) 083-461-6716	krugeres@sacr.fs.gov.za
3	Secretary	Cathy Giesekke	UFS Library, Bfn	051-401-2742; 051-444-6368 (f) 082-740-3409	giesekkecg@ufs.ac.za
4	Treasurer	Mariëtte Barnard	FS Prov LIS, Bfn	(f) 084-501-9102	barnardms@vodamail.co.za
5	PRO / Newsletter Editor	Monde Madiba	UFS Library, Bfn	051-401-3526; 051-444-1009 (f) 082-926-6098	MadibaAM@ufs.ac.za
6	Membership Secretary	Anna-Marie Jonker	FSDoE, Welkom	057-916-7350; 086-613-5536 (f) 082-864-1985	jonkera@edu.fs.gov.za
7	2 nd Repres	Raspy Ramugondo	FS Prov LIS, Bfn	051-407-2809; 086-603-0717 (f) 073-276-8298	ramugondo@sacr.fs.gov.za
8	Additional Member	Mojaki Mahura	FSDoE, Bfn	051-447-0147; 086-611-3577 (f) 072-288-5547	mahuram@edu.fs.gov.za
9	Additional Member	Stoffel Kok	UFS Library, Qwaqwa	058-718-5221; 058-718-5215 (f) 083-645-7504	Kokcj@qwa.ufs.ac.za
10	Additional Member	Zuki Ketiwe	UFS Library, Qwaqwa	058-718-5212; 058-718-5215 (f) 082-359-3070	ketiwez@qwa.ufs.ac.za
11	Additional Member	Thembile Novelithi	FSDoE, Bfn	051-447-3221; 051-448-1387 (f) 076-178-3673	novelithi@edu.fs.gov.za
12	Chair TMD Sub-Branch	Stoffel Kok	UFS Library, Qwaqwa	058-718-5221; 058-718-5215 (f) 083-645-7504	Kokcj@qwa.ufs.ac.za
13	Chair NFS Sub-Branch	Isak Mokhati	Welkom Public Library	057-391-3131; 057-353-2482 (f) 071-841-9758	paballo@exclusivemail.co.za
14	Chair PACLIG	Rina Jansen van Rensburg	Mangaung Library Services	051-411-1005; 051-411-1008 (f) 083-500-7052	Rina.jvrensburg@mangaung.co.za
15	Chair LISLIG	Erna Mostert	FSDoE, Bfn	051-404-8468; 086-615-2502 (f) 082-200-9402	mosterte@edu.fs.gov.za
16	Chair SSIG	Jeanette Ponyane	CUT FS Library, Bfn	051-507-3475; 051-507-3468 (f) 073-553-2535	jeanette@cut.ac.za
17	Chair IGBIS	Huldah Raubenheimer	UFS Library, Bfn	051-401-2511, 051-444-1009 (f) 082-934-4056	huldah@ufs.ac.za
18	Chair SLYSIG	Mojaki Mahura	FSDoE, Bfn	051-447-0147; 086-611-3577(f) 072-288-5547	mahuram@edu.fs.gov.za

3. Strategies

Strategy 1: To increase paid-up members through various recruitment activities

Members were encouraged to participate fully in Branch meetings and activities, also to promote LIASA at their different workplaces.

At the branch meeting of 22 February 2012 members were encouraged to renew and new members to join by showcasing the achievement of Ms Kruger as runner-up for the LIASA Librarian of the Year 2011.

Members were contacted by the Chairperson on 12 October 2011, 25 January 2012 and 14 May 2012 with membership news (e.g. the campaign) and statistics, and encouragement to renew.

Members on the non-renewal list were contacted on 18 June by the Chairperson to encourage their renewal, as well as the 'old' members who didn't renew since 2010.

Strategy 2: Continuing Professional Development

To execute this strategy the Committees (Branch, Sub-Branches, and Interest Groups) arranged the following activities for 2011/2012:

Strategy 3: To establish effective communications

(a) Branch Newsletter:

The PRO / Newsletter Editor compiled 4 newsletters:

- ✚ Vol 13(5) September 2011
- ✚ Vol 13(6) November 2011
- ✚ Vol 13(7) December 2011
- ✚ Vol 14(1) May 2012
- ✚ Vol 14(2) June 2012
- ✚ Vol 14(3) August 2012

They were distributed via email and mailed to those members who don't have access to mail. Copies were placed on the FS branch link on the LIASA website.

No particular themes were attached to different issues, but they covered news of and developments in the Free State library and information sector, submitted by the editor and members.

The PRO and members submitted articles and news to the editor of *Liasa-in-Touch*.

Articles published in:

- Vol 12(3) Sep 2011 = 6 items
- Vol 12(4) Dec 2011 = 4 items
- Vol 13(1) Apr 2012 = 1 items
- Vol 13(2) Jun 2012 = 5 items

(b) Website:

Information about the branch and interest group activities, reports, photos, etc was made available on the FS branch link on the LIASA website.

At different links on the website are:

- Branch newsletter
- Notices of Branch meetings of 2 November 2011 and AGM 29 August 2012
- Report and photos of Fun Walk/Run 30 March 2012

(c) Email:

News and messages (23) were communicated to branch members via email.

Electronic messages were also sent via the listserv (*LIASA-online*) for:

- Announcement Stoffel Kok as Branch Librarian of the Year (30/08/11)
- Branch meeting of 2 Nov 2011 (21/10/11)
- Fun Walk/Run of 30 March 2012 (23/3/12)
- PACLIG workshop of 11 May 2012 (2/5/12)
- IGBIS workshop of 16 June 2012 (5/6/12)
- Writers' Day of 16 August 2012 (7/8/12)

(d) Advocacy and Lobbying:

News items about activities or members in local newspapers / magazines:

LiSLIG's visit to the National Museum was published in their magazine *Culina* (November 2011)

The Branch pull-out banner was also used at all branch meetings.

Posters for SA Library Week were distributed to branch members and used in various activities.

(e) Corporate Products:

Corporate products were used at branch meetings to enhance the united LIASA feeling within the branch.

Strategy 4: To strengthen the infrastructure of the Branch

(a) Meetings:

3 branch meetings, 2 sub-branch and 7 IG meetings took place – see detail report under Strategy 2.

(b) Other branch activities:

A shelve's competition would take place on the 29th August just before the AGM.

(c) Membership Management:

The Membership Secretary kept record of the membership by continuously updating the membership list and communication with the National Office. She assisted various members with membership payment queries and in registering and paying their fees.

She reported to the Branch Committee and branch members at every meeting.

The membership information as on 25 July 2012: 6 institutional and 92 individual members.

(d) Financial Management:

The Treasurer kept the financial records up to date and reported to the Branch Committee and branch members at every meeting. The records were audited for the financial year (Jan-Dec 2011), as well as for Jan-Jun 2012, as requested by LNO.

In February 2012 the Branch Committee had decided to reinvest the R182,547 fixed Deposit for another 12 months at FNB. The interest earned should be paid out monthly.

(e) Interest Groups:

The branch has 5 constituted Interest Groups. i.e. IGBIS, LiSLIG, PACLIG, SLYSIG and SSIG. Congratulations to them for being active during the year. SLYSIG is still experiencing some challenges that need to be addressed. For more information regarding activities see report at Strategy Two.

(f) Sub-Branches:

There are two Sub-Branches, i.e. Thabo Mofutsanyana and Northern Free State. It seems that they were not very active this year, although the planned Indigenous Knowledge and Writer's days did take place at the UFS Qwaqwa Campus.

4. General

(a) LIASA Conference:

A group of FS delegates attended the 13th LIASA Conference in East London from 3-7 October 2011.

(b) Branch achievements:

At the National AGM during Conference the FS Branch was awarded second place in the President's Award for the Best Performing Branch, as well as the 4th place in the Membership Campaign.

(c) Members' achievements:

- Mr Monde Madiba was appointed Assistant Director: Acquisitions at UFS Library;
- Mr Marcus Maphile was appointed Assistant Director: Information Services at UFS Library;
- Carnegie Leadership Forum 2011: Ms Ronel Jacobs and Ms M M Matobako (Mangaung Municipality Library), Ms Z Ketiwe (UFS Library Qwaqwa Campus), Ms B Molupi (FS Provincial Library Services);
- Carnegie Leadership Academy 2012: Mr Marcus Maphile (UFS Library Bfn Campus) and Ms Zethu Mazibuko (CUT FS Bfn Campus)

CONCLUSION

I would like to thank all the LIASA FS Committee and Branch members for their support and contributions to ensure that the Free State Branch could achieve all the success during the past year!

*Erna Mostert
Chairperson
FS Branch*

29 August 2012

(Annexure A on next page)

ANNEXURE A

NO	DATE	GROUP	EVENT	EVENT DETAILS	COM MEMBERS(S)
1	15 Feb	LiSLIG	Branch Meeting: <i>Services of the National Drama Library</i>	Speaker: Ms L van Huyssteen Venue: Drama Library	Mari de Wet (LiSLIG)
2	17 Feb	IGBIS	Branch Meeting: <i>RDA discussion and feedback</i>	Speaker: Ms H Raubenheimer Venue: Room 433 UFS Sasol Library	Huldah Raubenheimer
3	22 Feb	LIASA	Branch Meeting: <i>Libraries in Asia</i>	Speaker: Ms E Kruger Venue: FS Provincial Library Building	Elmari Kruger Mariëtte Barnard
4	14 Mar	SSIG	Workshop: <i>Challenges Facing Our Libraries</i>	Speaker: Venue:	Jeanette Ponyane (SSIG)
5	17-24 Mar	All Groups	SA Library Week: Theme: <i>Develop @ your Library</i>	Venue: Various	All LIASA members
6	23 Mar	LIASA	Fun Walk & Membership Drive	Venue: To be identified by responsible people	Raspby Ramugondo & Committee Members
7	18/19 Apr	IGBIS	Workshop: <i>Classification and Web Dewey</i>	Venue: Speaker: Ms Welna van Eden (t b c)	Huldah Raubenheimer
8	25 Apr	LiSLIG	Branch Workshop <i>Book Restoration</i>	Speaker: Ms I Marais Venue: National Museum (t b c)	Anna-Marie Jonker (LiSLIG)
9	4 May	PACLIG	Workshop <i>Professionalism in the workplace</i>	Speaker: Steve Kerchoff, US Embassy Venue: Fichardt Park Library	Rina Jansen van Rensburg (PACLIG)
10	23 May	LIASA	Branch Workshop: <i>Mobile Technology</i>	Speaker: Christelle Steyn (tbc) Venue: Bainsvlei Public Library	Erna Mostert
11	13 Jun	LiSLIG	Branch Meeting: <i>CVs and Job Interviews</i>	Speaker: Ms S Venter Venue: FS Provincial Library Bldg	Erna Mostert (LiSLIG)

12	15 Jun	IGBIS	Branch Meeting: <i>Cataloguing of e-resources</i>	Speaker: Ms Bregda van Antwerp Venue: Room 433 UFS Sasol Library	Huldah Raubenheimer
13	20 Jun	LIASA	Branch Meeting: <i>Lekgotla</i>	Speaker: Ms N Haasbroek (tbc) Venue: UFS Library Auditorium	Raspy Ramugondo Cathy Giesekke
14	26 Jul	SLYSIG	World Book Day: <i>Spelling Bee Competition</i>	Venue: Motheo ERC	To be determined (FSDoE)
15	16 Aug	LIASA TMD	Sub-Branch Meeting: <i>Writer's Day</i>	Speaker: Venue:	Stoffel Kok Zuki Ketiwe
16	17-23 Aug	IFLA	Conference: <i>Libraries now! – Inspiring, surprising, empowering!</i>	Venue: Helsinki, Finland	Possible Delegates
17	29 Aug	SSIG	Shelvers' Competition	Venue: CUT FS Library (Bfn)	Jeanette Ponyane
18	29 Aug	LIASA, LiSLIG, PACLIG, SSIG, IGBIS	Elections & AGM: <i>Self-Defence for Librarians</i>	Speaker: Venue: CUT FS Library (Bfn)	Elmari Kruger Erna Mostert IG Chairs
19	1-5 Oct	LIASA	Conference:	Venue: Durban I C C	RepcO & KZN Branch
20	??? Oct	LIASA TMD	Sub-Branch Symposium: <i>Local knowledge (IK)</i>	Speaker: Venue:	Stoffel Kok Zuki Ketiwe
21	31 Oct	LIASA	Branch meeting – Year-End: <i>Going green with your waste</i>	Speaker: Tbc Venue: Tbc	New BEC